

Omaits Music Lesson Policies 2021

Dear Student or Parent(s),

Thank you for your participation in brass private lessons through Omaits Music! I look forward to working with you or your student for the coming weeks as we make progress in their musical studies!

In order to make things run as smoothly as possible I have several policies in place.

Please note my policies below:

- Payment must be made before each lesson takes place. No exceptions. This means check or cash in hand, or electronic payment sent and received when you arrive for lessons.
- Any lesson cancellations by the student or parent **with** notice via email, phone call, or text message 24 hours or farther in advance will be moved to another day to make up the time with no additional charge. This will allow me time to move the other students up to that time slot. I will also hold myself accountable to the same policy as a teacher.
- Day-of cancellations or no-call-no-shows are not accepted except for in cases of true emergency. In the case of a day-of, or no-call-no-show cancellation an invoice requiring payment will be sent accordingly for lessons to continue. Any advance/monthly payment will be counted for that lesson slot as well.
- For in-person lessons, if for any reason I suspect you to be sick in any way, the week's lesson will be ended, payment will not be refunded or counted towards the next lesson, and lessons will continue as normal the following week.
- If you or your student's instrument is not in working order outside of basic maintenance; missing mouthpiece, missing instrument, missing parts, or requiring professional repair if I deem necessary, I will treat the situation with the same policy as if the student were sick. It does not matter if you are healthy if the instrument does not function. (Basic maintenance means valves/slides needing lubricated.) I do not have replacement parts, instruments, or mouthpieces on hand, so please plan accordingly if repairs are needed for your instrument.

Thank you for your time and commitment to making lessons as enjoyable as possible!

-Josh Omaits

If you acknowledge and understand the policies above and their implications please sign or have your parent sign below and return to the teacher at the start of the first lesson.

X_____ Date_____